



Baston CE Primary School

Dear Parents and Carers

September 2022

In our EYFS class, we use a tool called Tapestry to capture each child's learning journey. Tapestry uses photographs, observations and comments to build up a record of experiences during your child's time in Foundation Stage.

Teachers are able to reference your child's observations to the Early Years Foundation Stage profile so that you will know which area of learning your child has achieved, for that activity. Parents and carers also have the option to view it online meaning you can keep up to date with your child's progress and reflect upon their achievements with them. There is an option to receive notification emails when a new observation is uploaded and you can add your own comments as well as upload photos and videos from home.

E-Safety is extremely important to us at Baston CE Primary School and Tapestry is monitored closely on a secure server. You will have access to your child's Learning Journal via your email address and a password that is assigned only to you. We ask that you provide us with some key information and then sign and return the agreement, acknowledging your understanding of the provided information and to show that you agree to the guidelines.

Once you have provided your permission and we have added you to Tapestry, you will be sent an email to access your account. We strongly recommend that you change your password on your first visit. To do this, look at the top right of the screen and select your name, you will then be given the option to 'Edit preferences'. If you have already downloaded the app on to an iPhone or iPad, tap the 'cog' button on the bottom right hand side of the application.

Please note, Tapestry is not to be used as a tool for communication with staff but to enhance your child's learning journey.

We hope you enjoy looking through your child's Learning Journal.

Kind regards

Jake Hardstaff

Mr Jake Hardstaff
EYFS Teacher

Agreed Guidelines for Accessing and Using Tapestry 'Online Learning Journeys'

As a parent I agree to the following guidelines:

*NOT to publish any of my child's observations, photographs or videos on any social media site.

*Keep the login details within my trusted family.

*Accept that I may see other children in my child's photographs and my child may be seen in others photographs!

*NOT to share any of the images contained within Tapestry.

*I will speak to a member of staff if I experience any difficulties accessing my child's Learning Journal.

*Name of Child: _____

*Parent/Carer Name (print): _____

*Signature: _____

*Email address: _____

Please return this form to the school office either in person or via email to pupiladmin@baston.lincs.sch.uk by 16th September.